



NNGA Executive Committee Meeting Minutes

Zoom Meeting: January 16, 2024

Roll Call: CJ Meert (President), Lani Havlicek (Vice President), Judy Brooke (Secretary), JD Frisbee (Treasurer), Cliff Sorensen (Honorary President), At Large Members: Jana Garner, Lisa Mantkus, Brian Bolton, Lori Elliot, Max Bunch; Barbara Rainey (NNGA Staff), Andrew Workman (outgoing NNGA Executive Director)

Directors not present: At Large Member: Elizabeth Ridinger

Quorum was met.

Meeting called to order at 5:00 p.m.

Review Meeting Minutes from the NNGA Fall Meeting (October 16, 2023):

- 1) Hidden Valley, HSTP, and a few others listed as not present were there. Andrew explained that if a member was on the Board of Directors and also a Director they would only be shown as attending for the BOD for only one vote. However, Rosemary Cavnar was in attendance for Hidden Valley Women's Club and CJ Meert was in attendance representing the men's club. We will revise the wording to say: **The following Director seat was not present.** In the case of Mountain View Golf Club, Max Bunch serves as At Large thus would not be shown as present. MVGC should send another representative.
- 2) Lori Elliott requested that the 2024 Junior Membership dues on page 7 be changed to reflect the correct fee of \$15.00.
- 3) CJ Meert, JD Frisbee, and Andrew will be going to Wells Fargo to handover the bank statements. Andrew will create a secondary copy of the meeting minutes stating the name of our organization as "Northern Chapter of the Nevada State Golf Association" for the bank since that's our official name on record with the bank.
 - a) Andrew suggested that the Executive Board consider the possibility of merging with Southern Nevada to create a Nevada State Golf Association again.
 - b) If we merge, we would have a combined membership of 24,000.
 - c) This would be a conversation with Ann Sunstrum, Executive Director and Kenny Eballo, President of the Southern Nevada Golf Association.
- 4) Andrew will make the changes as requested above.
 - a) Lori Elliott made a motion to approve the minutes with changes.
 - b) Jana Garner seconded the motion.
 - c) There was no further discussion.
 - d) All were in favor; no one opposed.
 - e) Motion to approve the minutes with the requested changes was passed.

Secretary/Treasurer Review of the 2024 Budget:

- 1) Andrew advised that it won't be until mid-February before we see a final 2023 year-end report.
- 2) **Income:**
 - a) OJR started in December, and we had \$48,589 in member renewal or auto renewal. Andrew recommended that we move that income from December 2023 into January 2024 since the income is related to the 2024 budget.
 - b) With the Junior Connection Scholarship fund, we had one recipient defer receipt of their scholarship to 2024, so we've left that in Income. If that is unused in 2024 then the \$1,000 will go back into the fund and no longer be available to the recipient.
- 3) **Expenses:**
 - a) In the past, we've always included merchant fees in with tournament fees. We separated out \$5,700 in merchant fees in Tournaments and adjusted in merchant fees for Membership expenses.
 - b) USGA Boatwright Intern. We exceeded our budget last year by \$2,109. The Interns may work a little more this year which would leave \$11,000 for NNGA to cover above the \$24,000 that the USGA provides.
 - c) For the NNGA van, our last depreciation of \$9,560 will be in 2026.
 - d) Rating team expense increased to \$5,000 from \$3,000 to allow for more training since Pam Whalen is retiring and Melissa Homan is taking over as our Lead Rater.
- 4) With the income and expenses as noted, that leaves NNGA with a \$7,500 profit in bank for the 2023 season and rolled over to 2024. That is a great year for NNGA finishing above zero.
- 5) April 1 will be the official first billing of 2024 Club Dues.
- 6) For OJR clubs, if they haven't paid their GHIN fee by March 15 they will be automatically deactivated in the system.
- 7) In summary, the current 2023 year-end budget is still unofficial and the 2024 budget is a recommendation. There is no need to vote and approve them currently.

President's Comments:

- 1) A search committee to replace Andrew Workman was formed and is comprised of CJ Meert, JD Frisbee, Lani Mantkus and Lori Elliot. This committee represents a cross section of the NNGA membership.
- 2) The search started January 12th and anticipates concluding within the next three weeks. So far, they have received five applications.
- 3) Andrew will remain on through February, and after February arrangements have been made for him to help onboard the new director using weekly Zoom and/or Skype meetings.
- 4) All members should be encouraged to bring forward any new candidates. Recommendations can be forwarded to CJ at this email address: cj@nnga.org
- 5) Lisa Mantkus asked three questions: (1) How is the membership going to be notified about Andrew's departure? (2) How was the committee formed? (3) How transparent is this change going to be to the membership?
 - a) CJ provided the following answers: (1) An announcement letter is written up and ready to be sent out to the membership. Andrew will send it out this Friday. (2) The hiring committee was formed by asking for volunteers during our last call. (3) Transparency to the membership—the committee will review applications, select the best candidates, and then start the interview process. Once a candidate has been selected a notification will be sent out to the membership.

- b) CJ extended an invitation to Lisa if she was interested in joining the committee, which she was. With the inclusion of Lisa, that makes a total of five search committee members.

Andrew Workman—NSGA Membership:

- 1) One-half of the NNGA's representatives on the NSGA should be from the BOD, either present or past executives of the association.
- 2) Cliff and Judy volunteered to remove themselves to give other members the opportunity to serve.
- 3) CJ Meert and Lori Elliot have both chosen to remain on the NSGA Board.
- 4) We still need two more representatives from the BOD.
 - a) Lisa Mantkus volunteered to fill one position.
 - b) Brian Bolton volunteered to fill the last (4th) open seat.
- 5) The final two will be from the Men's and Women's Tournament Committee positions (still TBD).

Executive Director Report:

- 1) WHS – today is the official rollout day of the 2024 changes, and USGA advised that it has been a successful rollout so far.
- 2) Andrew reached out to Tim Brand with the SNGA for the date of the final tournament they are hosting. After we have secured that date, the NNGA schedule will be complete and ready to get out to clubs. Tim Matzke, our Intern, will use the NNGA van to travel to the golf courses and deliver all the WHS Rules of Handicapping book and tournament schedules. However, the following clubs will have that information mailed: Winnemucca, Elko, Edgewood, and Incline Village. The same USPS delivery method will apply to the type 2 and 3 clubs.
- 3) Getting Ready for the Transition:
 - a) Andrew is working closely with both Barbara's to get the regular office stuff done.
 - b) Andrew has worked with Tim Matzke for training on Golf Genius. There is a handicap improvement report that clubs need help with every year. A lot of clubs do ringer board (eclectic) and generally need help with that report each year. Justin Scott at Golf Genius will also be available to assist.
 - c) As mentioned earlier, the OJR has been quite successful. Since January 1st NNGA has collected a total of \$65,000. There have been a few people call requiring assistance. If needed, those people can send a check with their name and GHIN. Many members are taking advantage of the auto-renew option.
 - d) Andrew is working on putting together a list of websites and passwords to transfer over.
- 4) Andrew gave kudos to Barbara Rainey who was invaluable during his tenure at NNGA and said that he couldn't have done it without her. Thank you, Barbara, for your continuing great service to the NNGA organization. We all appreciate you.
- 5) The NNGA needs to research how other associations handle director transitions, especially how to set up everything to facilitate a smooth transition every time. Other associations or IAGA are possibilities for gathering this information and asking for assistance. The NNGA's limiting factor is the amount of people on staff because it's a seasonal organization.

Other Business:

- 1) Andrew provided a quick background on how he was offered the position at Augusta Ranch in Mesa, Arizona.
- 2) Lori Elliot had a question on one of the WHS changes about having to finish 9 holes.
 - a) Andrew explained that par + pops was removed for 9-hole play and that only in extreme conditions, like a hole was under renovation, would you be allowed to not complete 9 holes and use the par + pops formula. Now, you must play 9 holes of a **RATED** 9-hole course.
 - b) On an 18-hole course, if your play starts on hole 3 and ends on hole 17 you will be unable to post because you did not complete a full 9-hole RATED course.
 - c) When playing an 18-hole course and you play only 10 to 17 holes on that course, only record your scores for the holes you've played hole-by-hole and leave the rest blank. The system will automatically fill in the rest and give you a rated handicap score.
- 3) Max Bunch reminded Andrew that Mountain View Golf Course is still due a course rating in 2024. Andrew said that he will make sure that it gets on the 2024 rating schedule.
- 4) CJ and the Board once again thanked Andrew for his leadership during his tenure at NNGA and wished him all the best in his new position at August Ranch.
- 5) CJ reminded everyone that he is new to NNGA and any assistance or pointers anyone has for him, he would appreciate. Any and all help will be thankfully received and appreciated.
- 6) Motion to Adjourn:
 - a) CJ Meert made a motion adjourn to the meeting.
 - b) Lisa Mantkus seconded the motion.
 - c) There was no further discussion.
 - d) All were in favor; no one opposed.
 - e) Motion to adjourn was passed at 6:00 p.m.

Executive Board Meeting Minutes Respectfully Submitted by Judy Brooke, NNGA Secretary.