

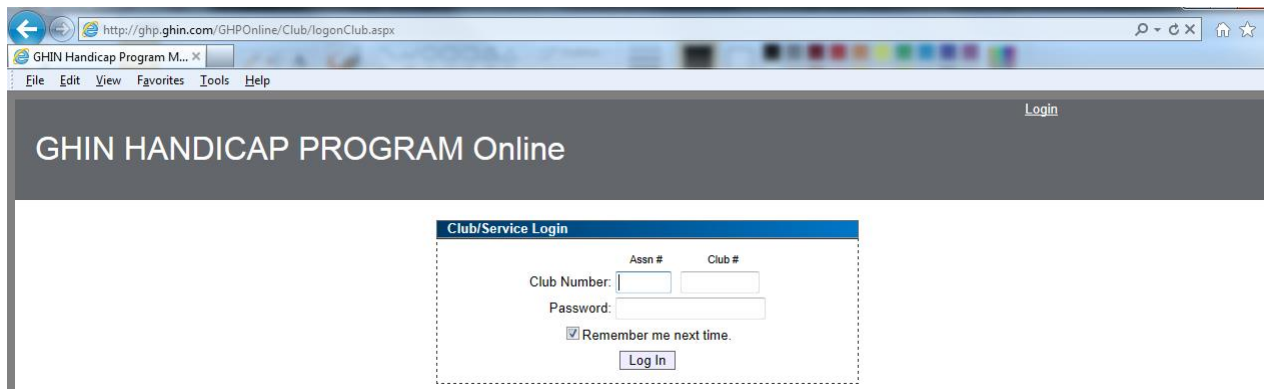
GHIN® HANDICAP PROGRAM (GHP™) CLUB - QUICK START GUIDE

Welcome to the GHIN Handicap Program (GHP) Club. This website is designed to allow club officials to manage their membership and file maintenance from any computer, tablet or even smart phone with access to the internet.

This guide is not meant to be a complete manual, but rather a compilation of key tasks. To login, go to <http://ghp.ghin.com/GHPOnline/Club/>. Bookmark this page as a favorite for future access.

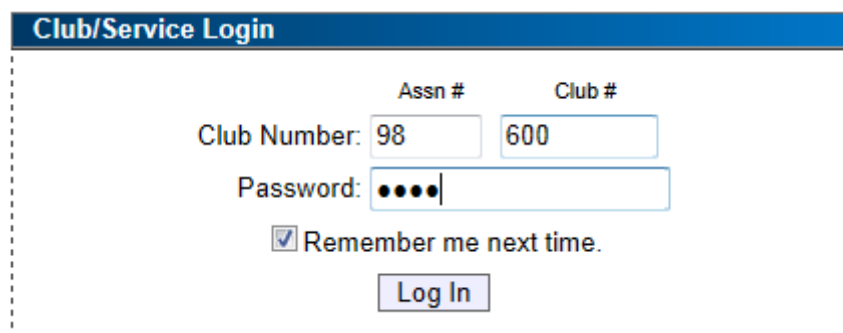
Sign In

You will use your association number, club number and password provided by your golf association.



The screenshot shows a web browser window with the address bar displaying <http://ghp.ghin.com/GHPOnline/Club/loginClub.aspx>. The browser's title bar reads "GHIN Handicap Program M...". The page features a dark header with the text "GHIN HANDICAP PROGRAM Online" and a "Login" link. Below the header is a "Club/Service Login" form. The form includes fields for "Assn #" and "Club #", a "Club Number:" label, a "Password:" label, a checkbox for "Remember me next time.", and a "Log In" button.

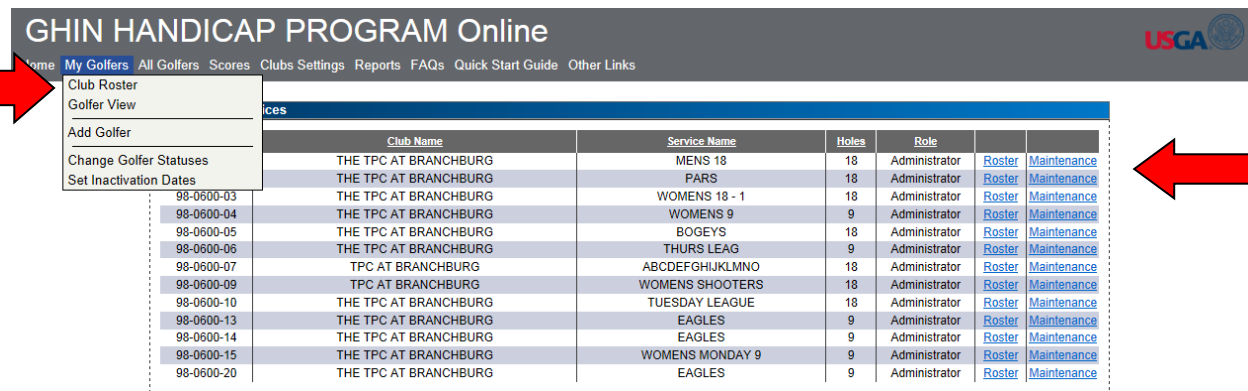
Example Only



This is an example of the login form with sample data. The "Assn #" field contains "98" and the "Club #" field contains "600". The "Club Number:" label is present. The "Password:" field is filled with four dots. The "Remember me next time." checkbox is checked. The "Log In" button is visible.

My Golfers

Once you are logged into the **GHP Club** site, the first tab across the top bar is **My Golfers**. Here is where you will find: **Club Roster**, **Golfer View**, **Add Golfer**, **Change Golfer Statuses** and **Set Inactivation Dates**. You can also access a specific service **Club Roster** by clicking **Roster** to the right of the page.



GHIN HANDICAP PROGRAM Online

Home **My Golfers** All Golfers Scores Clubs Settings Reports FAQs Quick Start Guide Other Links

Club Roster
Golfer View
Add Golfer
Change Golfer Statuses
Set Inactivation Dates

	Club Name	Service Name	Holes	Role		
	THE TPC AT BRANCHBURG	MENS 18	18	Administrator	Roster	Maintenance
	THE TPC AT BRANCHBURG	PARS	18	Administrator	Roster	Maintenance
98-0600-03	THE TPC AT BRANCHBURG	WOMENS 18 - 1	18	Administrator	Roster	Maintenance
98-0600-04	THE TPC AT BRANCHBURG	WOMENS 9	9	Administrator	Roster	Maintenance
98-0600-05	THE TPC AT BRANCHBURG	BOGEYS	18	Administrator	Roster	Maintenance
98-0600-06	THE TPC AT BRANCHBURG	THURS LEAG	9	Administrator	Roster	Maintenance
98-0600-07	TPC AT BRANCHBURG	ABCDEFGHIJKLMNO	18	Administrator	Roster	Maintenance
98-0600-09	TPC AT BRANCHBURG	WOMENS SHOOTERS	18	Administrator	Roster	Maintenance
98-0600-10	THE TPC AT BRANCHBURG	TUESDAY LEAGUE	18	Administrator	Roster	Maintenance
98-0600-13	THE TPC AT BRANCHBURG	EAGLES	9	Administrator	Roster	Maintenance
98-0600-14	THE TPC AT BRANCHBURG	EAGLES	9	Administrator	Roster	Maintenance
98-0600-15	THE TPC AT BRANCHBURG	WOMENS MONDAY 9	9	Administrator	Roster	Maintenance
98-0600-20	THE TPC AT BRANCHBURG	EAGLES	9	Administrator	Roster	Maintenance

The **Club Roster** page gives basic information about your club including the total number of members and number of active and inactive members. Various filters can be used to obtain a subset of members (only golfer with an AOL email account, only active golfers with a Handicap Index between 4.0 and 8.0, etc.). To get more detail regarding a certain member, click on their name and the **Golfer Maintenance** file appears. Additionally, once the desired filter is reached, the data can be exported for use in other applications (tournament software, club roster, etc.).

NOTE: When you click on either **Roster** link it will default to a list of active members.

Golfer Lookup

Use the filter below to search for players by GHIN Number, name and other options. Use % as a wildcard in First Name, Last Name or Email.

GHIN Number: Service: Status: Member Type:

Last Name: First Name: State: H.I. Range: to

Email: eGolfer:

Search Results

Active Golfers Returned: **715** Inactive Golfers Returned: **0** Total Golfers Returned: **715**

Club No.	GHIN No.	Local	Name	H.I.	Status Date	Address	City	State	Active
98-0600-01	0674015	46		NH	01/02/2014				Yes
98-0600-01	7315344	300117	ABINGTONVILLE, RICHARD	4.4	01/02/2014	1 TEST ADDRESS LINE	TEST CITY	NJ	Yes
98-0600-01	7315345	1312	ABRAHAMS, BURT	+0.4R	01/02/2014	15601 HOLDRIDGE RD E	WASHINGTON	NJ	Yes
98-0600-01	7315346	2671	ADAMS, RON	5.3	01/02/2014	RON'S ADDRESS	RON'S CITY	CA	Yes
98-0600-01	7315347	121212	AHERN, PAUL	8.3	01/02/2014	1111 TEST PLACE	TEST CITY	NJ	Yes
98-0600-01	7315348	900073	AHLGREN III, BJORN	4.4	01/02/2014	4 COUNTY LINE ROADS	BRANCHBURG	NJ	Yes
98-0600-01	7316034	10933	AHLGREN, SONNY	2.8	01/02/2014	16869 - 80TH PL N	BROWNTOWN	NJ	Yes
98-0600-01	7315349	2700	AIVALIOTIS, GEORGE	7.7	01/02/2014	7755 SOUTH SHORE DR	BRIDGEWATER	NJ	Yes
98-0600-01	6543456	2197	AKIN, MS. BARABRA	9.3	01/02/2014				Yes
98-0600-01	7316035	2403	ALLAN, MARTIE	8.8	01/02/2014	5152 BELMONT AVE S	NEWARK	NJ	Yes
98-0600-01	7315352	10007	ALLBRITTON SR, OWEN	5.5	01/02/2014	179 TESHERD PLACE	ARLINGTON	PA	Yes
98-0600-01	7316011	70897	ALLEN IV, DR STEVE CRAPPY	3.5	01/02/2014	5950 BOULDER BRIDGE LN	CLINTON	NJ	Yes
98-0600-01	7315355	2541	ALLI ESQ, DR ADAM DONN	7.5	01/02/2014	133 PEAVEY LN	WASHINGTON	NJ	Yes
98-0600-01	3920259	89	ALSTON, MR RAFAER J	9.2	01/02/2014	220 MEADOWS LANE	OAKLAND	NJ	Yes
98-0600-01	7315357	1321	ANDREWS, DAYTON	10.2	01/02/2014	7120 KENMARE DRIVE	EDISON	NJ	Yes

Golfer Maintenance

Golfer Maintenance

[Score Maintenance](#) [Additional Addresses](#)

General Information					
GHIN Number:	7315345	# Active:	6	# Inactive:	0
Local Number:	1312	Type:	R		
Working Club:	98-0600-01 - THE TPC AT BRANCBURG	Status:	Active	Status Date:	01/02/2014

Creation Dates			
GHIN Number:	07/24/2009 12:00:00 AM	Association:	07/24/2009 12:00:00 AM
Club:	07/24/2009 12:00:00 AM	Service:	02/18/2011 1:30:17 PM

Golfer Information						Handicap Index Information																																																																																					
<table border="1"> <thead> <tr> <th>Name/Address</th> <th>eRevision</th> <th>IGN</th> <th>Optional Fields</th> <th>Player Settings</th> <th>Inactivate Dates</th> </tr> </thead> <tbody> <tr> <td> <table border="1"> <thead> <tr> <th>Prefix</th> <th>First</th> <th>Middle</th> <th>Last</th> <th>Suffix</th> </tr> </thead> <tbody> <tr> <td></td> <td>BURT</td> <td></td> <td>ABRAHAMS</td> <td></td> </tr> </tbody> </table> </td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="6">Address: 15601 HOLDRIDGE RD E</td> </tr> <tr> <td colspan="6">City: WASHINGTON State: New Jersey Zip: 078820000</td> </tr> <tr> <td colspan="6">Email: TEST@GHIN.ORG Clear Address Fields</td> </tr> <tr> <td colspan="6">eGolfer: <None></td> </tr> <tr> <td colspan="6">Birthdate: 12/18/1990 Gender: Male</td> </tr> </tbody> </table>						Name/Address	eRevision	IGN	Optional Fields	Player Settings	Inactivate Dates	<table border="1"> <thead> <tr> <th>Prefix</th> <th>First</th> <th>Middle</th> <th>Last</th> <th>Suffix</th> </tr> </thead> <tbody> <tr> <td></td> <td>BURT</td> <td></td> <td>ABRAHAMS</td> <td></td> </tr> </tbody> </table>	Prefix	First	Middle	Last	Suffix		BURT		ABRAHAMS							Address: 15601 HOLDRIDGE RD E						City: WASHINGTON State: New Jersey Zip: 078820000						Email: TEST@GHIN.ORG Clear Address Fields						eGolfer: <None>						Birthdate: 12/18/1990 Gender: Male						<table border="1"> <thead> <tr> <th>Information</th> <th>History</th> <th>H.I.</th> <th>Total Diff.</th> <th>Effective Date</th> </tr> </thead> <tbody> <tr> <td>Current:</td> <td>+0.4R</td> <td>-4.2</td> <td>03/15/2014</td> <td></td> </tr> <tr> <td>10-2:</td> <td>2.3</td> <td>24.6</td> <td></td> <td></td> </tr> <tr> <td>Previous:</td> <td>+0.4R</td> <td>-4.2</td> <td>03/01/2014</td> <td></td> </tr> <tr> <td>Low:</td> <td>+0.4R</td> <td>-4.2</td> <td>03/15/2014</td> <td></td> </tr> <tr> <td>Trend:</td> <td>+0.4L</td> <td>-4.2</td> <td></td> <td></td> </tr> </tbody> </table>				Information	History	H.I.	Total Diff.	Effective Date	Current:	+0.4R	-4.2	03/15/2014		10-2:	2.3	24.6			Previous:	+0.4R	-4.2	03/01/2014		Low:	+0.4R	-4.2	03/15/2014		Trend:	+0.4L	-4.2		
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Rounds: 0 T Scores: 3 Avg. Diff: 10.8 Show Revision Scores																																																																																											

In the **Golfer Information** portion of the **Golfer Maintenance** screen, you have the capability to make changes to the member's name, address, email, birth date, and gender under the **Name/Address** tab. Under **eRevision** tab, you can check if the member was sent their eRevision (their Handicap Index emailed to them). Under the **Optional Fields** tab, you can edit the optional field values. Under the **Player Settings** tab, you can set their default tee and score entry method to assist players when posting scores. The **Inactivate Dates** tab allows the club official to set a date in the future to automatically activate or inactivate a golfer on the desired date.

The **Handicap Index Information** box, shows the player's Low Handicap Index and its issue date. Under the History tab, you can see the Handicap Index **History** since the member was added to the club roster. You can also see the current revision scores under **Show Revision Scores**.

Bottom functions:

Save: click the **Save** button any time information has been updated for the golfer

Undo: will undo any changes made since the last time the **Save** button was used

Add to Club: used to add the golfer to the **Working Club** displayed

Inactivate: keeps the golfer on your roster as inactive for up to 24 months

Modify HCP Index: follow the procedures set in place under Section 8 in the *USGA Handicap System* book. To **Withdraw** a member's Index, use the **Modify HCP Index** button and place 88.8 in the Modified Index space. Enter the expiration date and apply. WD will appear for the current Handicap Index

Print: for an **Individual Player Report**

At the top of the page, you can click on **Score Maintenance** to access the member's scoring record or click on **Additional Addresses** to update the player record with more than one address. The **Additional Addresses** can be set by date range and have a unique title.

Score Maintenance



Score Maintenance

Use the filter below to display scores.

[Golfer Maintenance](#)

Golfer Information									
GHIN Number: 7315345		Working Club: 98-0600-01 - THE TPC AT BRANCHBURG							
Handicap Index: +0.4R		Name: ABRAHAMS, BURT							

Score Filter									
Filter Type: Select from Filter									
Use the filter below to search for scores. Use % as a wildcard in the course name. List of values without a selection will select all.									
Course Name: <input type="text"/>		Date Played Range: <input type="text"/> to <input type="text"/>		Days of Week: <input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday					
Score Types: <input type="checkbox"/> Home <input type="checkbox"/> Away <input type="checkbox"/> Tournament <input type="checkbox"/> Combined <input type="checkbox"/> Penalty		Date Posted Range: <input type="text"/> to <input type="text"/>							
		# Scores to Return: <input type="text"/>							
<input type="button" value="Search"/> <input type="button" value="Clear Filter"/>									

Scores									
Avg. Diff: 12.9		Playing Indicator: 2.5		 Score added/changed since last Revision			 Score considered for last Revision		
Type	Date	Score	CR/Slope	Used	Diff.	Course	Date Updated		
T	08/08/2013	67	72.4/127	**	-4.8	LAKE SHAWNEE	08/08/13 10:49:08 AM	Edit	Delete
T	08/08/2013	83	72.4/127	**	9.4	LAKE SHAWNEE	08/08/13 07:57:10 AM	Edit	Delete
T	08/08/2013	70	72.4/127	**	-2.1	LAKE SHAWNEE	08/08/13 07:05:54 AM	Edit	Delete
H	04/29/2013	103	68.2/149	**	26.4	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:47:26 AM	Edit	Delete
H	04/29/2013	80	69.6/142	**	8.3	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:41:20 AM	Edit	Delete
H	04/29/2013	106	72.4/127	**	29.9	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:39:41 AM	Edit	Delete
H	04/29/2013	89	73.4/136	**	13.0	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:29:11 AM	Edit	Delete
H	04/29/2013	72	70.2/139	**	1.5	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:28:29 AM	Edit	Delete
H	04/29/2013	84	70.4/135	**	11.4	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:26:19 AM	Edit	Delete

Filter Type: Gives the club official the option to **Select From Filter** or select **Eligible T Scores** from drop down.

The player's scoring record can be filtered for the various criteria.

Course Name –lists the scores played at a particular course. Use the % sign as a wild card. Example, %lake% will list any club with the name lake in it.

Date Played –lists all of the scores played within the date range identified

Date Posted – lists all of the scores posted within the date range identified

Days of Week – which day or days of the week to filter scores for

Score Type – score type or score types to filter for (Home, Away, Tournament, Combined, and Penalty).

Scores to Return - requests the number of scores you would like to review

The **Avg. Diff** (average differential) is the average of all of the differentials of the scores selected in the filter.

The **Playing Indicator** defaults to using the most recent 20 scores and average the low 10 differentials. The scores used change based on the filtering options selected. The **Playing Indicator** setting can be changed by the club official by clicking on the button down in the bottom right.

Score Filter

Filter Type: Eligible T Scores

Search Clear Filter

Scores

Avg. Diff: 0.8 Playing Indicator: 0.8 Score added/changed since last Revision Score considered for last Revision

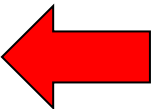
Type	Date	Score	CR/Slope	Used	Diff.	Net Diff.	Net Diff. At Time	Course	Date Updated		
T	08/08/2013	67	72.4/127	*	-4.8	-4.4	-10.0	LAKE SHAWNEE	08/08/13 10:49:08 AM	Edit	Delete
T	08/08/2013	83	72.4/127	*	9.4	9.8	4.2	LAKE SHAWNEE	08/08/13 07:57:10 AM	Edit	Delete
T	08/08/2013	70	72.4/127	*	-2.1	-1.7	-7.3	LAKE SHAWNEE	08/08/13 07:05:54 AM	Edit	Delete

Showing 1-3 of 3 Items per Page: 25 Previous 1 Next

By requesting **Eligible T Scores**, you will be able to see at a glance T scores that may be exceptional and their net differential (Diff – current Handicap Index = net diff). Anything in red produces a negative net differential.

Edit/Delete A Score

Type	Date	Score	CR/Slope	Used	Diff.	Course	Date Updated		
T	08/08/2013	67	72.4/127	*	-4.8	LAKE SHAWNEE	08/08/13 10:49:08 AM	Edit	Delete



Edit Score

Score: 67 Date Played: 8/8/2013 Type: T Holes: 18

Tee: LAKE SHAWNEE CR/Slope: 72.4/127 Select Tee Manual

Save Cancel

Score Edit – click on **Edit** for any score you would like to change. Make necessary changes and click **Save**.

Delete Score

Would you like to delete the following score?

Date Played: 8/8/2013 Score: 67 CR: 72.4 Slope: 127

Type: T Course: LAKE SHAWNEE


Yes No

Score Delete – click on **Delete** for any score you would like to delete and confirm the desire to delete the score.

Changing or deleting a score will instantly affect the golfer's trending Index but will not affect the Handicap Index until the next Handicap Revision.

Add Penalty Score

Please click "Low Penalty Score" or "High Penalty Score" to add a penalty score.

Date Played: 

To add a **Penalty Score** click on the **Add Penalty Score** button, select the date for the penalty round and select either a **Low Penalty Score** or a **High Penalty Score**. Penalty score will be confirmed in date order.

Type	Date	Score	CR/Slope	Used	Diff.	Course	Date Updated		
P	11/09/2011	72	73.0/130		-0.9		11/09/11 09:54:11 AM	Edit	Delete

Using the score filter feature produces a golfer's **Playing Indicator**. The **Playing Indicator** is set by default to look at the most recent 20 scores, take the 10 low differentials and average them to get the playing indicator. These values can be changed by the club official at any time.

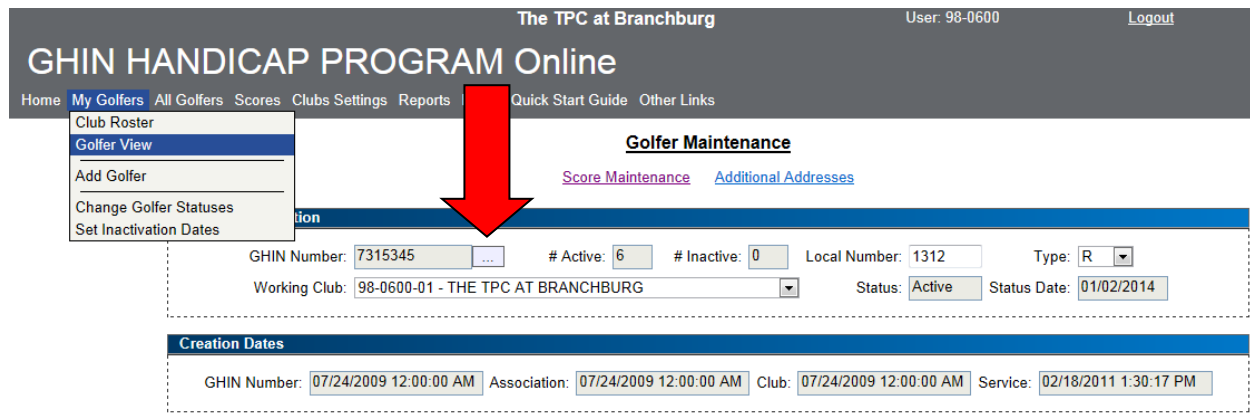
Playing Indicator Settings

Most Recent Scores: (Use 0 to use all scores returned)

Lowest Differentials to Use: (Use 0 to use all scores returned)

Click **Golfer Maintenance** at the top of the page to get back to the member's main file.

Golfer View will allow you to go directly to a member's file, rather than look them up under the **Club Roster**. To go from member to member, you would click on the browse box next to the current member number and it will bring up a box to enter the GHIN number of the next person or select **Lookup** to find a club member by name.



The TPC at Branchburg User: 98-0600 Logout

GHIN HANDICAP PROGRAM Online

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Golfer Maintenance

[Score Maintenance](#) [Additional Addresses](#)

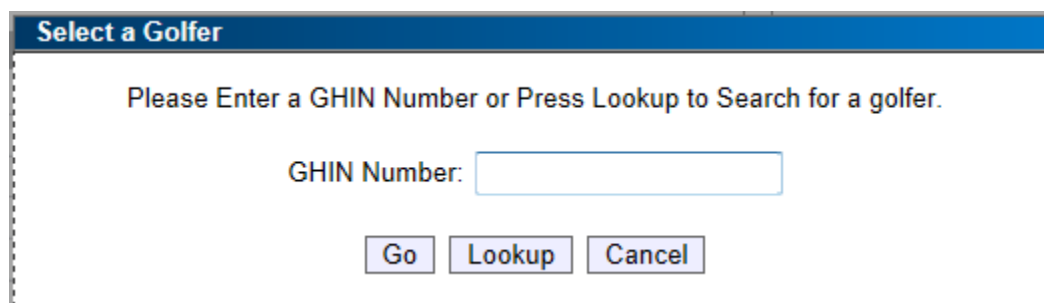
Member Information

GHIN Number: 7315345 # Active: 6 # Inactive: 0 Local Number: 1312 Type: R

Working Club: 98-0600-01 - THE TPC AT BRANCHBURG Status: Active Status Date: 01/02/2014

Creation Dates

GHIN Number: 07/24/2009 12:00:00 AM Association: 07/24/2009 12:00:00 AM Club: 07/24/2009 12:00:00 AM Service: 02/18/2011 1:30:17 PM

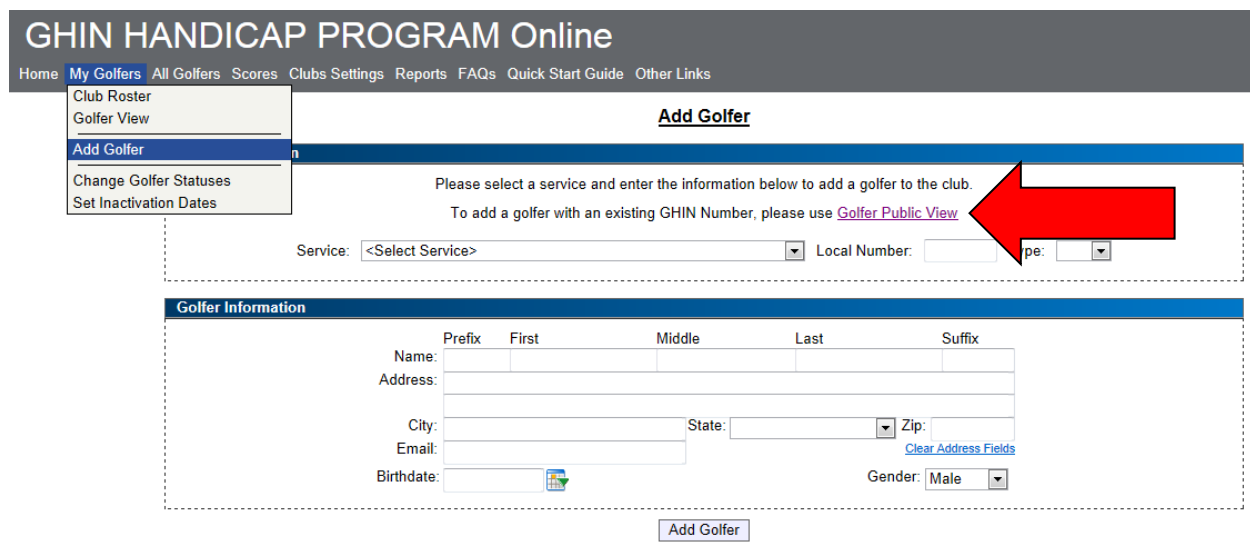


Select a Golfer

Please Enter a GHIN Number or Press Lookup to Search for a golfer.

GHIN Number:

Add Golfer is used for adding a golfer to your club that does not have an existing GHIN number. Make sure you select the appropriate service before you add your new member information. If the member already has a GHIN number, click on **Golfer Public View** to pull their record up to add them to your club.



GHIN HANDICAP PROGRAM Online

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Add Golfer

Please select a service and enter the information below to add a golfer to the club.
To add a golfer with an existing GHIN Number, please use [Golfer Public View](#)

Service: <Select Service> Local Number: Type:

Golfer Information

Name: Prefix First Middle Last Suffix

Address:

City: State: Zip:

Email: [Clear Address Fields](#)

Birthdate: Gender: Male

Change Golfers Statuses is a quick and easy way to activate or inactivate multiple golfers at the same time. You can see at a glance who is active (black) or inactive (red). Check the box next to the members you wish to modify, choose to **Activate Selected Golfers** or **Inactivate Selected Golfers** by pressing the appropriate button.

NOTE: Merely checking the box and seeing the member highlighted in yellow does not complete the task. The desired action (activate or inactivate) must be selected at the top.

The TPC at Branchburg User: 98-0600 Logout

GHIN HANDICAP PROGRAM Online

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[Club Roster](#)
[Golfer View](#)
[Add Golfer](#)
[Change Golfer Statuses](#)
[Set Inactivation Dates](#)

Change Golfer Statuses

Service: <All> Status: All

Search Results

Golfers Returned: 1158

<input type="checkbox"/>	Club No.	GHIN No.	Name	Status Date	Active
<input type="checkbox"/>	98-0600-01	0674015	-	03/21/2014	No
<input type="checkbox"/>	98-0600-01	7315344	ABINGTONVILLE, RICHARD	01/02/2014	Yes
<input type="checkbox"/>	98-0600-03	7315344	ABINGTONVILLE, RICHARD	01/02/2014	Yes
<input type="checkbox"/>	98-0600-05	7315344	ABINGTONVILLE, RICHARD	01/02/2014	Yes
<input type="checkbox"/>	98-0600-10	7315344	ABINGTONVILLE, RICHARD	01/02/2014	Yes
<input type="checkbox"/>	98-0600-02	7315344	ABINGTONVILLE, RICHARD	03/21/2014	No
<input type="checkbox"/>	98-0600-01	7315345	ABRAHAMS, BURT	01/02/2014	Yes

Once you click the **Inactivate Selected Golfers** button, you will see this screen which indicates this process cannot be undone. **Don't panic**, it just means that you will have to go back and activate any golfers that were inactivated in error. To confirm the inactivations, press the **Yes** button.

Inactivate Golfers

Would you like to inactivate selected members of the club/service selected?

WARNING: Once completed, this cannot be undone.

Set Inactivation Dates allows the club official to set a date in the future to automatically activate or inactivate a golfer or multiple golfers on the desired date.

GHIN HANDICAP PROGRAM Online

Home **My Golfers** All Golfers Scores Clubs Settings Reports FAQs Quick Start Guide Other Links

Club Roster
Golfer View
Add Golfer
Change Golfer Statuses
Set Inactivation Dates

Change Golfer Statuses In The Future

Service: <All> Status: All

Search Golfers Set for Entire Roster Clear Filter

Search Results

All Golfers

All Golfers allows you to search for players within the entire GHIN network.

Under **Golfer Public View**, you can only look up any GHIN member by number. Use **Golfer Public View** to add a member to your club by member number or verify a golfer by GHIN number.

The TPC at Branchburg User: 98-0600 Logout

GHIN HANDICAP PROGRAM Online

Golfers **All Golfers** Scores Clubs Settings Reports FAQs Quick Start Guide Other Links

Golfer Public View
Golfer Lookup

Golfer Maintenance

General Information

GHIN Number: [] # Active: [] # Inactive: [] Local Number: [] Type: []
Working Club: [] Status: [] Status Date: []

Select a Golfer

Please Enter a GHIN Number or Press Lookup to Search for a golfer.

GHIN Number: 7315336

Go Lookup Cancel


Adding a Golfer to Your Club

Golfer View

[Score View](#)

General Information					
GHIN Number:	7315336	# Active:	1	# Inactive:	0
Local Number:	13131	Type:	R		
Working Club:	98-0017-01 - FAR HILLS CLUB	Status:	Active	Status Date:	03/15/2011

Golfer Information						Handicap Index Information																																																				
<table border="1"> <thead> <tr> <th colspan="6">Name/Address</th> </tr> <tr> <th>Prefix</th> <th>First</th> <th>Middle</th> <th>Last</th> <th colspan="2">Suffix</th> </tr> </thead> <tbody> <tr> <td>Name:</td> <td>HAL</td> <td></td> <td>BEAHAM</td> <td colspan="2"></td> </tr> <tr> <td>City:</td> <td>TRENTON</td> <td>State:</td> <td>New Jersey</td> <td>Zip:</td> <td>08874</td> </tr> <tr> <td>eGolfer:</td> <td colspan="3"><None></td> <td>Gender:</td> <td>Male</td> </tr> </tbody> </table>						Name/Address						Prefix	First	Middle	Last	Suffix		Name:	HAL		BEAHAM			City:	TRENTON	State:	New Jersey	Zip:	08874	eGolfer:	<None>			Gender:	Male	<table border="1"> <thead> <tr> <th>Information</th> <th>H.I.</th> <th>Total Diff.</th> <th>Effective Date</th> </tr> </thead> <tbody> <tr> <td>Current:</td> <td>10.1</td> <td>105.6</td> <td>03/15/2014</td> </tr> <tr> <td>Previous:</td> <td>10.1</td> <td>105.6</td> <td>03/01/2014</td> </tr> <tr> <td>Low:</td> <td>10.1</td> <td>105.6</td> <td>03/15/2014</td> </tr> <tr> <td>Trend:</td> <td>10.1L</td> <td>105.6</td> <td></td> </tr> </tbody> </table>			Information	H.I.	Total Diff.	Effective Date	Current:	10.1	105.6	03/15/2014	Previous:	10.1	105.6	03/01/2014	Low:	10.1	105.6	03/15/2014	Trend:	10.1L	105.6	
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Trend:	10.1L	105.6																																																								
Rounds: 0 T Scores: 5 Avg. Diff: 15.1 Show Revision Scores																																																										

[Add to Club](#) 

After you have entered the GHIN number of the person to add to your club, click the **Add to Club** button, enter the service information and click **Transfer**. The member is now added to your roster. Once added, the golfer's complete information will be accessible to you (email, birth date, etc.)

Under **Golfer Lookup**, you can look up any golfer by name or GHIN number. You must enter at least two criteria to initiate a search. If you only have part of a name, use the **% as a wild card** in the first or last name to pull up a list. Example: rockatan% (unsure if last name is Rockatansky or Rockatanski).

The TPC at Branchburg				User: 98-0600	Logout																																				
<h2>GHIN HANDICAP PROGRAM Online</h2>																																									
Home My Golfers All Golfers Scores Clubs Settings Reports FAQs Quick Start Guide Other Links																																									
<h3><u>Golfer Lookup</u></h3>																																									
<table border="1"> <thead> <tr> <th colspan="6">Golfer Lookup</th> </tr> </thead> <tbody> <tr> <td colspan="6">Use the filter below to search for players by GHIN Number, name and other options. Use % as a wildcard in First Name, Last Name or Email.</td> </tr> <tr> <td>GHIN Number:</td> <td></td> <td>Association:</td> <td>Ghin Test Association</td> <td>Status:</td> <td>All</td> </tr> <tr> <td>Last Name:</td> <td>rockatan%</td> <td>First Name:</td> <td></td> <td>State:</td> <td><All></td> </tr> <tr> <td>Email:</td> <td></td> <td>eGolfer:</td> <td>Ignore eGolfer Status</td> <td>H.I. Range:</td> <td></td> </tr> <tr> <td colspan="6" style="text-align: center;"> Search Export Current Results Clear Current Tab </td> </tr> </tbody> </table>						Golfer Lookup						Use the filter below to search for players by GHIN Number, name and other options. Use % as a wildcard in First Name, Last Name or Email.						GHIN Number:		Association:	Ghin Test Association	Status:	All	Last Name:	rockatan%	First Name:		State:	<All>	Email:		eGolfer:	Ignore eGolfer Status	H.I. Range:		Search Export Current Results Clear Current Tab					
Golfer Lookup																																									
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Email:		eGolfer:	Ignore eGolfer Status	H.I. Range:																																					
Search Export Current Results Clear Current Tab																																									

You will see a list of members that fit the criteria chosen (rockatan% in the GHIN Test Association) with their member number, club name and city. We are looking for a Rockatansky that belongs to Hockeytown GC. Click on **Scores** to see their current score file. Click on the person's name to bring up their information and to see their complete scoring record by clicking on **Score View**.

Golfer Lookup

Golfer Lookup

Use the filter below to search for players by GHIN Number, name and other options. Use % as a wildcard in First Name, Last Name or Email.

GHIN Number: Association: Status: Member Type:

Last Name: First Name: State: H.I. Range: to

Email: eGolfer:

Search Results

Active Golfers Returned: Inactive Golfers Returned: Total Golfers Returned:

Club No.	Association/Club	GHIN No.	Name	H.I.	City	State	Active	Score
98-0575-01	GHIN TEST ASSOCIATION HOCKEYTOWN GC	9645362	ROCKATANSKY, MAX	10.4	Bedminster	NJ	Yes	Scores
98-0129-03	GHIN TEST ASSOCIATION EMERSON GOLF CLUB	9645362	ROCKATANSKY, MAX	NH	Bedminster	NJ	No	Scores

Showing 1-2 of 2 Items per Page: Previous Next

Scores

Under **Scores**, you have a different way to access **Score Maintenance**. Rather than pulling up the **Golfer Maintenance** (under My Golfers) for a member, then going to their **Score Maintenance**, this method will give you direct access to their score file. Click on the browse button to enter a GHIN number.

See previous instructions for performing score maintenance.

Score Maintenance

Use the filter below to display scores.

[Golfer Maintenance](#)

Golfer Information

GHIN Number: Working Club:

Handicap Index: Name:

Score Filter

Use the filter below to select scores.

Course Name:

Score Types: ☐ Home ☐ Away ☐ Tournament ☐ Combined ☐ Penalty

Select a Golfer

Please Enter a GHIN Number or Press Lookup to Search for a golfer.

GHIN Number:

Scores to Return:

Scores

Avg. Diff: Playing Indicator: ☐ Score added/changed since last Revision ☐ Score considered for last Revision

Type	Date	Score	CR/Slope	Used	Diff.	Course	Date Updated	Edit	Delete
T	08/08/2013	67	72.4/127	*	-4.8	LAKE SHAWNEE	08/08/13 10:49:08 AM	Edit	Delete
T	08/08/2013	83	72.4/127	*	9.4	LAKE SHAWNEE	08/08/13 07:57:10 AM	Edit	Delete
T	08/08/2013	70	72.4/127	*	-2.1	LAKE SHAWNEE	08/08/13 07:05:54 AM	Edit	Delete
H	04/29/2013	103	68.2/149		26.4	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:47:26 AM	Edit	Delete
H	04/29/2013	80	69.6/142	*	8.3	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:41:20 AM	Edit	Delete
H	04/29/2013	106	72.4/127		29.9	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:39:41 AM	Edit	Delete
H	04/29/2013	89	73.4/136		13.0	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:29:11 AM	Edit	Delete
H	04/29/2013	72	70.2/139	*	1.5	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:28:29 AM	Edit	Delete
H	04/29/2013	84	70.4/135		11.4	DEFAULT CLUB DEFAULT COURSE	04/29/13 03:26:19 AM	Edit	Delete

Clubs officials have the option to view a guest's complete scoring record using the **All Golfers** method. Find the golfer by name or GHIN number to view the record.

Note: all of the sorting capabilities are present without the option to **Edit** or **Delete** a guest score.

Score View

Use the filter below to display scores.

[Golfer View](#)

Golfer Information							
GHIN Number:	9645362	...	Working Club:	98-0575-01 - HOCKEYTOWN GC			
Handicap Index:	10.4		Name:	ROCKATANSKY, MAX			

Score Filter								
Filter Type: Select from Filter								
Use the filter below to search for scores. Use % as a wildcard in the course name. List of values without a selection will select all.								
Course Name:				Date Played Range:			to	
Score Types:	<div> Home Away Tournament Combined Penalty </div>			Date Posted Range:			to	
				# Scores to Return:				
				<div> Sunday Monday Tuesday Wednesday Thursday Friday Saturday </div>				
				<div> Search Clear Filter </div>				

Scores							
Avg. Diff:		16.4		Playing Indicator:		11.4	
				<div> Score added/changed since last Revision </div>		<div> Score considered for last Revision </div>	
Type	Date	Score	CR/Slope	Used	Diff.	Course	Date Updated
TI	03/17/2014	85	70.6/115		14.1	CHIMNEY ROCK GOLF COURSE	03/17/14 08:52:54 AM
AI	03/17/2014	87	71.8/124		13.9	BEAR LAKE GC	03/17/14 08:52:10 AM
AI	03/16/2014	91	71.2/124		18.0	APPLE VALLEY GOLF CLUB	03/17/14 08:54:41 AM
H	03/12/2014	64	71.9/133	*	-6.7	ALISO VIEJO COUNTRY CLUB	03/12/14 12:07:01 PM
I	03/11/2014	89	71.2/125		16.1	BOW ISLAND - BOW ISLAND	03/11/14 10:50:56 AM
A	03/10/2014	90	72.0/130	*	15.6	BOW	03/11/14 10:52:08 AM
I	03/01/2014	80	67.8/115	*	12.0	A.L. GUSTIN GOLF COURSE	03/01/14 01:10:36 AM

Rapid Score Entry

Rapid Score Entry allows multiple scores for your membership and/or guests to be entered. Once the initial screen is set up with the entry settings: **General Setup**; **Date Played**; **Score Type**; **Tee Entry**, and click **Proceed to Score Entry**. On the next screen, enter the player's last name (full or partial) or member number (dependent upon your entry method), select from the list and post the score.

Note: under the **General Setup** section identify the **Player Entry Method** for scores (**GHIN Number**, **Local Number**, **Name**, or **GHIN Number Guests**).

Rapid Score Entry Settings	
General Setup	
Show this Screen When Starting Rapid Score Entry: <input checked="" type="checkbox"/> Auto Advance: <input type="checkbox"/> Player Entry Method: Name (Last, First)	
Date Played	
Use Same Day for All Rounds: <input checked="" type="checkbox"/> Use Today's Date: <input checked="" type="checkbox"/> Date to Use: 3/21/2014	
Score Type	
Use Same Score Type for All Rounds: <input checked="" type="checkbox"/> Score Type: Tournament Internet Score: <input type="checkbox"/>	
Tee Entry	
Gender: Male Holes: 18 Use Player's Default Tee: <input type="checkbox"/>	
Tee: Palmetto Golf Course - Gold(M) CR/Slope: 68.0/125 Select Tee Manual Clear	
Proceed to Score Entry Restore Defaults Cancel	

Click **Post Score** when complete with the entry, enter the next member's last name and tab to the score entry. The last score posted will show at the bottom of the screen to keep track of who has been entered. Incorrect scores may also be deleted from this screen.

Rapid Score Entry

Post Score	
Name (Last, First): mi	Name: ABINGTON-MILLER-PONG, RIC H.I.: 4.7 Trend: 4.4L
Date Played: MICHAELLOS, JOHN (7315763)	
Score Type: MICHAELLOS, LOUIS (7315718)	
Tee: MILANO, ANGELO (7315764)	
Score: MILAS, BOB (7315765)	
	CR/Slope: 68.0/125 Select Tee Manual
	Post Score Change Settings

Last Scores Posted									
GHIN No.	Name	Type	Date	Score	CR/Slope	Diff.	Course	Date Updated	
7315344	ABINGTONVILLE, RICHARD	T	05/08/2014	79	68.0/125	9.9	PALMETTO GOLF COURSE	05/08/14 04:43:11 PM	Delete

Club Settings

Service Maintenance allows the club official to perform some basic maintenance to the club record. The **Club Address** and **Handicap Chair** name can be updated. The **Default Tee** can be set as well as changing the **Club** and/or **Service Password**.

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Service Maintenance

[Edit Messages](#) [GHP Settings](#) [Additional Addresses](#) [Home Courses](#)

General Information

Club Number: 98 - 600 - 1 Sub Association: 4 Holes: 18
 Last Updated: 03/04/2014 Status: Active Status Date: 06/16/2010

Club/Service Information

Name/Address	Club Settings	Billing Address	Club Technical Contact
GHP Type: <input type="text" value="GHP Golfer"/> Licensed: <input checked="" type="checkbox"/> Type: <input type="text"/> District: <input type="text" value="A"/>	Mark this club?: <input type="checkbox"/> Allow Internet Posting: <input checked="" type="checkbox"/> HCP Limit (Men): 72.0 HCP Limit (Women): 40.4 Club Type: <input type="text" value="Type 3"/>		
Men's Tee: Tee: <input type="text" value="01-0646-01-1"/> Name: <input type="text" value="TRUMP NATIONAL - BEDMINSTER - OLD - BLUE"/> CR/Slope: <input type="text" value="73.0/144"/> Select Tee Clear			
Women's Tee: Tee: <input type="text" value="01-0646-03-6"/> Name: <input type="text" value="TRUMP NATIONAL - BEDMINSTER - NEW - RED"/> CR/Slope: <input type="text" value="70.1/125"/> Select Tee Clear			

If this is a paper club, you can set the club password.
 Club Password: Service Password:

[Save](#) [Undo](#)

Home Courses need to be set up to enable golfers to post scores through **GHP Golfer**. Within the **Home Courses**, hole by hole information can be entered to allow Hole By Hole score posting at the club. **Home Courses** are also used for **Web Reports** to determine the appropriate **Course Handicap** for members.

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[Service Maintenance](#)
[Home Courses](#)
[Get Handicap Allocation File](#)
[GHP Settings](#)
[Additional Service Passwords](#)
[Print Groups](#)

Home Courses

[Service Maintenance](#)

Club Information

Club Name:

Home Courses

Club Name	Course Name	City	State	# Tees		
Trump National Golf Club NJ	Old Course	Bedminster	NJ	7	Tees	Remove

Showing 1-1 of 1 Items per Page: 25 Previous 1 Next

[Add New Home Course](#)

GHP Settings allow the club to customize **Score Entry** preferences, **Address Prompting** to have members update their personal information, **Management** of optional fields and **Global Settings**.

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[Service Maintenance](#)
[Home Courses](#)
[Get Handicap Allocation File](#)

GHP Online Score Entry Settings

[Service Maintenance](#)

Club Information

Club Name: THE TPC AT BRANCHBURG

GHP Online Settings

Score Entry Address Prompting Management Global Settings

Score Entry Options

Player Lookup: Number and Lookup Score Entry Method: ESC Score Theme Name: Default

Number Entry Type: GHIN Number Default Score Type: Home Advance / selected?: ☒

Score Entry Timeout (seconds): 60 Screen Saver Timeout (seconds): 20 Show Trend: ☒

Handicap Label Option: Previous H.I.

Please select the Score Entry Wizard Steps to display

Current Date: ☐ Player Default Tee: ☒ Default Score Type: ☐

Please Select the 3 fields to display for Member Lookup below

Field 1: Round Count Field 2: Score Average Field 3: Low H.I.

[Save](#) [Undo](#)

Print Groups allow club officials to organize members into groups for reporting and printing capabilities. Golfers can be any mix of gender and service under the same association and club number.

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Print Groups

allow you to print Web Reports only for the members in the print group.

Club Information

Club Name: THE TPC AT BRANCHBURG

Currently Defined Print Groups

Print Group	Members			
Monday Birdies	0	Edit Name	Remove	Edit Members

Showing 1-1 of 1 Items per Page: 25 Previous 1 Next

[Add Print Group](#)

Print Groups Member List

Manage the members list of the selected print group.

[Print Group Maintenance](#)

Club Information						
Club Number:	98	-	600	Club Name:	THE TPC AT BRANCHBURG	
Print Group:				Monday Birdies		

Filter Available Members List							
Service:	<All>	Status:	Active Only	Gender:	All	Show Selected Only:	<input checked="" type="checkbox"/>

Member List						
Please click on the rows below to select the players. You can use the buttons below to select all or clear the selections.						
Use "Selection/Listbox" Selection Mode (operates like a Listbox, using Shift/Ctrl keys for multiple selection): <input type="checkbox"/>						
GHIN #	Local #	Name	Active	Gender	Service	
7315344	300117	ABINGTONVILLE, RICHARD	Yes	Male	1	
7315347	121212	AHERN, PAUL	Yes	Male	1	
7315349	2700	AIVALIOTIS, GEORGE	Yes	Male	1	
7315350	2832	ALEXANDER, JOHN	Yes	Female	2	

Print Group Members Saved.

Additional Service Passwords allow club officials to create specific user roles. These passwords can be set globally for access to the entire club or can be service specific. Each of these roles will continue to provide access to the membership data for TPP Client integration purposes.

GHIN HANDICAP PROGRAM Online						
Home My Golfers All Golfers Scores Clubs Settings Reports FAQs Quick Start Guide Other Links						
<div> <div> These passwords are for service passwords set up at the club, and give access to GHP Online - Clubs for the club/service selected. </div> <div> <div> Club Information </div> <div> Service Maintenance Home Courses Get Handicap Allocation File GHP Settings Additional Service Passwords Print Groups </div> </div> <div> Club Name: THE TPC AT BRANCHBURG </div> </div>						
Additional Service Passwords						
Service	Service Name	Role	Password	Change PW	Remove	
1	MENS 18	Additional Administrator	fran	Change PW	Remove	
Showing 1-1 of 1			Items per Page: 25	Previous 1	Next	
<input type="button" value="Add Additional Service Password"/>						

Read Only – Allows an individual to view all of the data on GHP Club and run reports but cannot make changes

Scoring Only – Allows Read Only access and read/write for adding/editing scores

Editor – Allows editing of existing information. Golfers cannot be transferred, added, activated or inactivated

Additional Administrator – Access to perform all functions within the site

Add Additional Service Password	
Service:	<All>
Role:	Read Only
Password:	<div> Read Only Scoring Only Editor Additional Administrator </div>

Reports

The **Reports** option allows you to produce, print and export reports. The selection and sorting criteria is based on the report being produced.

Sample Handicap Index/CH Report

Welcome 98-0600 [Logout](#)
GHIN Web Reports

Report Menu

Club Reports

- Address Labels
- Club Roster
- Course Handicap Table
- **Handicap Index/CH**
- Handicap History
- Handicap Index Range
- Handicap Labels
- Handicap Revision Scores
- Internet Scores Posted
- Local Number
- Low Handicap Index
- Most Improved Golfer
- Reduced Golfers
- Revision Golfers
- Rounds Posted
- Score Posting Sheets
- Scores Posted
- Shaft Labels
- 9 Hole Scores Posted

Report Scheduling

- My Scheduled Reports
- My Report Log

Handicap Index / CH Report

[Schedule Report](#)
[Run Report](#)

Report Filters

Association: 98 Ghin Test Association

Club: 600 The TPC at Branchburg

Service: 01 - Mens 18

Print Group: <None>

Course Selection: Home Courses

Course: ☒ Trump National Golf Club NJ - Old Course

Gender: Any Holes: 18

Revision Date: Current - 3/15/2014 Status: Active Only

Report Output Columns

Sort Column: Member Name Name Format: Full Name

Show CR/Slope on Column Header(s): ☒

Available Columns

Local Number

Diff

Black (M 76.8/151)

Gold (M 74.7/147)

Blue (M 73.0/144)

Composite (M 71.1/144)

White (M 69.5/137 W 77.1/151)

Display Columns

GHIN Number

Member Name

Handicap Index

Report Appearance

Detail Font Size: 8 pt

Include Logo: ☒

Page Header 1st page only: ☐

Separate Services per Page: ☐

Header:

Footer: Page {PageNumber} of {PageCount}

Output Columns: 1

Paper Size: Letter

Paper Orientation: Portrait

Style: Large (14 pt)

Style: Small (9 pt)

Once the report has been **Run**, you will have the option to export desired report to **PDF**, **Excel**, **TIFF**, **RTF**, **Text** or **HTML**.

Welcome 98-0600

GHIN Web Reports

Export as: PDF

PDF
Excel
TIFF
RTF
Text
HTML

The TPC at Braemar (98-0600-01)

Handicap Index / CH Report

Revision Date 3/15/2014

<u>GHIN #</u>	<u>Name</u>	<u>H.I.</u>
7315344	Abingtonville, Richard	4.4
7315345	Abrahams, Burt	+0.4R
7315346	Adams, Ron	5.3
7315347	Ahern, Paul	8.3
7315348	Ahlgren III, Bjorn	4.4
7316034	Ahlgren, Sonny	2.8

GHIN has added the ability for club officials to **Schedule** their own reports for automatic delivery. This added functionality allows club officials to schedule reports using any of the available **Frequency** options. Each report can be sent to multiple email addresses at the desired frequency run. Additionally, club officials will have access to their report log which will have a running history of reports that were sent and delivered.

Welcome 98-0600 [Logout](#)**GHIN Web Reports**

Report Menu

Club Reports

- Address Labels
- Club Roster
- Course Handicap Table
- **Handicap Index/CH**
- Handicap History
- Handicap Index Range
- Handicap Labels
- Handicap Revision Scores
- Internet Scores Posted
- Local Number
- Low Handicap Index
- Most Improved Golfer
- Reduced Golfers
- Revision Golfers
- Rounds Posted
- Score Posting Sheets
- Scores Posted
- Shaft Labels
- 9 Hole Scores Posted

Report Scheduling

- My Scheduled Reports
- My Report Log

Handicap Index / CH Report[Schedule Report](#)[Run Report](#)

Report Filters

Association: 98 Ghin Test Association
 Club: 600 The TPC at Branchburg
 Service: 01 - Mens 18
 Print Group: <None>

Course Selection: Home Courses
 Course: ☒ Trump National Golf Club NJ - Old Course
 Gender: Any Holes: 18
 Revision Date: Current - 3/15/2014 Status: Active Only

Report Output Columns

Sort Column: Member Name Name Format: Full Name
 Show CR/Slope on Column Header(s): ☒

Available Columns: Local Number, Diff, Black (M 76.8/151), Gold (M 74.7/147), Blue (M 73.0/144), Composite (M 71.1/144), White (M 69.5/137 W 77.1/151)

Display Columns: GHIN Number, Member Name, Handicap Index

Report Appearance

Detail Font Size: 8 pt
 Include Logo: ☒
 Page Header 1st page only: ☐
 Separate Services per Page: ☐
 Header:
 Footer: Page (PageNumber) of (PageCount)

Output Columns: 1
 Paper Size: Letter
 Paper Orientation: Portrait
 Style: Large (14 pt)
 Style: Small (9 pt)

Schedule Report

Note: The report will be scheduled using the currently selected settings. If you have not yet entered the criteria you would like the report to run with, please hit "Cancel" below and make your selections, then click the "Schedule Report" button again to complete this dialog.

Description:

Run Frequency:

addresses can be entered with comma or semi-colon separators

Send To:

Copy To:

Blind Copy To:

[Schedule](#) [Cancel](#)